# The Bulkley Browser

Phone 250-842-4143 or email: browser2019@telus.net

January 19, 2024 View us online: https://bulkleybrowser.ca THE DEADLINE for free classified ads is Wednesday 4pm



Accounting on Broadway P.O. Box 5011 3704 Alfred Ave Smithers, BC V0J 2N0

Personal, Farm, Business Taxes And all your Accounting Needs

Barbara 250-847-0744 <u>barbara@accountingonbroadway.com</u>

Brigita 250-643-2346 brigita@accountingonbroadway.com

Open year round



- Certified Red Seal mechanic
- Emergency roadside assistance & towing
- Brakes
- Exhaust
- Steering & front end
- Driveline
- · Lock your keys in the car?
- Trouble shooting & diagnostics

Serving the Hazeltons & beyond







## <u>COMMUNITY EVENTS</u> <u>& ANNOUNCEMENTS</u>

The Bulkley Browser now has a Facebook page.

## THE HAZELTONS

The **Misty River Gallery** will be hosting a Board Game Night on Friday, Jan 19, 7-9pm.

Skate for Books Family Literacy Day Event, January 20, 3-5 pm, Upper Skeena Recreation Center. Free skating & prizes for costumes

**Elder College** 1-2pm Tuesdays @ Coast Mountain College in Hazelton. Jan 23 Introductions to American Sign Language. Jan 30 Elder College Reads, come prepared to review & promote your favorite book. Feb 6, Flying Lessons with Peter Newbery. Feb 13 Valentine crafts, materials provided. Elder College is free & everyone is welcome.

**2024 Kispiox Robbie Burns Night.** February 10 @ Kispiox Valley Community Hall. Live Music by the Terrace Pipes and Drums Society, Cash Bar & Shuttle Service. Tix @ Bulkley Valle Credit Union or Melissa McCreery melissamcreery@hotmail.com \$5 adults, \$20 Age 6-12, 5 & under free. Doors 6pm, 6:30 piping in the haggis, 7pm dinner.

Telegraph Trail Saddle Club AGM February 27 @ 6pm @ 3528 Nicola Rd.

The **Misty Rivers Gallery and Gift Shop** will be closed for the months of Jan, Feb & March. Thank you to all who shopped local & handmade to support the gallery & gift shop.

The **Misty Rivers Community Arts Gallery wall at the Bulkley Valley Credit Union** is featuring clay tiles by South Hazelton artist Melanie Hooker. The gallery wall at the District of New Hazelton municipal office features paintings by Smithers artist Sherry Nielsen.

**Apple Pie Fundraiser** for St. Peter's Anglican Church. Bake @ your convenience. \$20 250-842-7133 or 250 877-1145.

**Free Ice grippers for Seniors.** The Wrinch Memorial Foundation Society has a few pairs of over the shoe ice grippers to give away to Seniors & Elders in the Upper Skeena Region. Contact Charlotte 842-5887 to arrange to get yours.

**Hazelton Free Range Writers' Group** meets on the third Monday of each month, 7:30pm @ Roche View Lodge in New Hazelton. New members always welcome. There is no fee

The **WMHA Thrift Shop** is open Wednesdays & Thursdays from 11am-3pm. Drop Offs can be done during those hours or in the outside bin on Saturdays & Sundays, noon-4pm. Please only drop off clean items (clothes, small appliances, dishes). The bin is not for garbage or re-cycle items!

Do you like seeing the **schedules posted at the bus shelters** in Hazelton & New Hazelton? This is a community project as BC Transit is not doing it. Another volunteer is needed to maintain these. Contact me if you want to be that volunteer. I can provide replacement schedules. Barbara bwestermanca@yahoo.ca

**Socks for Literacy fundraiser** @ The Learning Shop! Variety of colors, sizes & types. From \$4.99-\$7.99 Come browse our selection Tues, Wed, Thursdays! 9-3

Soupy Seniors Present: Stone Soup for Everyone! At the Anglican Church Hall in Old Hazelton Every Tuesday 11:30-1:00 For more information or to volunteer to make soup for this event contact Charlotte @ 250-842-5887. This project is funded by the Wrinch Memorial Foundation & the New Horizons Foundation & is Free!

Upper Skeena/Hazelton Community Choir Tuesdays 7pm @ Mountainview United Church. Registration & info: Beth 778-202-1670

**Dolly Parton's Imagination Library** is a book gifting program that mails free, high-quality books to children

from birth to age five, no matter their family's income. You can get the form to sign your child up @ the Hazelton District Public Library & @ the Starting Smart program @ the Grace Lynn Centre on the hospital grounds. It's free & the books are great!

The LOGS Book Bus is accepting donations of gently used reading materials. Donations can be left at the Bulkley Valley Credit Union in Hazelton. Pick up can be arranged by contacting logsbookbus@gmail.com, messaging the Book Bus on FB or 250-842-5887.

**Hazelton Community Concert Band** weekly Sunday rehearsals 4pm @ the upstairs of the Hazelton Mountainview United Church. There is a warm welcome for all. We need new members w/ trumpets, clarinets, flutes, saxophones, trombones, tubas etc. If you have ever played an instrument, now is the time to dust it off, bring it & join in good music, fun & fellowship

**Digital Learning for Seniors.** High School students @ Hazelton Secondary are looking for opportunities to practice their teaching skills. If you are a Senior/Elder who would like to be paired w/ a student tutor for cell phone or computer learning , contact Charlotte linfordcharlotte@gmail.com or842-5887

**St. Peter's Anglican Army Hall rental** available for gathering: family dinners, parties, meetings & commercial chefs. To book, call 250-842-7133 or 250-877-1145.

The Salvation Army Food Bank We offer pre-packed bags @ the door. Wed 2-4:30pm. Info: 250-842-5551

#### MEDICAL AND HEALTH

Lorna or Lynn (both cancer survivors) will be available on Wednesdays from 1:00-2:30 to **talk with people about cancer concerns.** We are grateful to Angie Combs for allowing us to use her office at Wrinch Memorial. Drop in without an appointment.

If you or someone you know is struggling with mental health, anxiety, depression, substance abuse, or suicide visit **www.healthlinkbc.ca** for information on how to help. Or call 8-1-1 to speak with a health services navigator any time of the day, any day of the year.

Are you or someone you know struggling with an eating disorder? Call **Northern Health's Regional Eating Disorder Clinic** @ 250-645-7440.

Allen Park Exercise group Mondays & Thurs, 10am. Coffee afterwards.

**T.O.P.S.** Take Off Pounds Sensibly support @ Mount Rocher Church, Broadway in South Hazelton Wednesdays 5:30pm–7pm. If you are interested in getting together with people who want to develop/encourage a healthier lifestyle, please join us. **All are welcome.** Info: Pat Coukell 250-877-1651 or Alison Campbell 778-202-0228.

**Smart Recovery** Addiction recovery support group participants learn selfempowering techniques to aid recovery through mutual-help, face-to-face & online meeting & services. No matter what your addiction, SMART tools & techniques can help you overcome the behavior. Wed, 3-4pm tele-video.

**Hell Yeah Active Elders!** Choose to Move is a free program for anyone 65 & older who wants to become active, regardless of ability. Being active is one of the most important things you can do to maintain your overall health. Making a change to become more active can be tougher than it seems & is hard to do alone without support. linfordcharlotte@gmail.com or 250-842-5887 to join a group or for info.

#### CHURCH SERVICES

**Mountainview United Church** invites you to join us on Sunday mornings at 11:00. Be inspired by a time of music, readings, and messages that continue the blessings of Christmas and move on to celebrate Jesus as the Light of the World. For added information, check our website or call 1-250-515-2502

The Hazelton Seventh Day Adventist Church has reopened its doors. We invite you to join us on Saturdays @ 9:30am for Bible Study time and/or @ 11am for worship service. If you are uncomfortable without a mask, you may wear a mask. These meetings are also offered on Zoom, also offered on Wednesday 7:30pm for Bible study via Zoom. Mtg. ID# 7740051987 password 761454. Info Pastor Kwak @ 1-778-877-4753

**St. Mary's Parish Church** in New Hazelton : Sunday Mass 11 am. No Further Saturday evening mass at St. Mary Magdalene, Hagwilget during the winter." 250-842-5175 Father Dennis Shavanger.

**Hazelton Pentecostal Church Services** Sunday @ 11am. All welcome. Prayer meeting 7pm Thursdays. Evening service starting May 14, 7pm.

**Grace Gathering** welcomes you to an evening of interactive worship for the whole family. Every Friday evening 7-9 pm @ 2060 Broadway Ave. South Hazelton. Info: Bart Metcalf 250-842-5680.

**St. Peter's Anglican Church** services, Sundays @ 11am. Everyone welcome. Virtual services are still available Sundays @10am @caledoniaanvlican.ca. Compline evening prayers are available nightly Monday through Saturday, online @ Facebook & YouTube.

The **Church of Jesus Christ of Latter-Day Saints** meets every Sunday 10am @ 3974 10th Ave in Smithers. Call or text 778-210-0593

## SMITHERS COMMUNITY EVENTS

Library Storytime Programs (Winter/Spring 2024) Introduce your child to

#### **Reception/Administrative Assistant**

#### Legal administrative assistant duties:

- Collaborate with others as part of a legal team
- Answer and screen incoming calls
- Greet and screen walk-in clients
- Pre-Applications for criminal, family and poverty law matters
- Co-ordinate with clients to schedule meetings and court dates
- Maintain an efficient file management system
- Control confidential materials and documents

#### Qualifications

- Minimum Grade 12 education and/or 2 years related experience
- Able to maintain confidentiality
- Driver's license and/or access to reliable transportation
- Current Criminal record check

#### Administrative assistants may also:

- Take notes in court, at meeting and during conferences
- Do other general office work as assigned

Closing date: Open until filled

Start date: Immediately

Starting wage: \$17.25 per hour

Location of position: Upper Skeena Counselling and Legal Assistance Society (Old Hazelton)

Please email your resume to Sandra.hazelton@legalaid.bc.ca Or drop off at 4305 Field Street, Hazelton, BC, V0J 2J0

#### January 19, 2024 Page 2



**Fun Facts** 



**Niagara Falls is turned down at night.** There are hydroelectric dams around the waterfalls for power generation, and the authorities divert more of the river through them at night when there aren't tourists around. During the day (and especially in peak season) they let more of the water through so the waterfall looks more spectacular. Sometimes this cuts the flow of water over the falls by 75%.

## <u>Gitanmaax Tri-town Theatre</u> <u>update!</u>

As of January 10, 2024, the Gitanmaax Tri-town Theatre has new hard drives for the projectors which will be installed and operational very soon. Renovations are still in progress. This includes the installation of new seating and updating the interior. Fountain machine and the POS system upgrades will be included.

We apologize to our customers for the long delay, as we too, are looking forward to re-opening as soon as possible!

Thank you for your understanding and patience.

the magic of stories & songs while connecting with other parents. All programs are free, drop-in & open to parents & caregivers of young children. Please note the new meeting day for Babytime & Toddlertime! **Babytime** (infants to 18 months) Tuesdays, 9:30–10:15am. (January 23 to April 9); **Toddlertime** (18 to 36 months) Tuesdays, 10:30–11:15am (January 23 to April 9); **Storytime** (age 3 to 6) Wednesdays, 9:15–10:00am (January 24 to April 10)

CICK 93.9FM Smithers Community Radio is seeking individuals who are interested in exploring their potential as Radio Programmers. CICK warmly invites those who may desire to become radio programmers to share their program ideas on the airwaves during our Volunteer Hour Sundays 4-5pm. Training provided. meghan@smithersradio.com

**CICK 93.9FM Smithers Community Radio** is seeking bands with original material who are interested in performing @ CICK Lounge Car, a historic train car in Smithers. We will offer high-quality audio recording & video footage after the performance, which can be utilized for funding applications or festival submissions, among other opportunities.

Book Lovers' Night Out, September 2023 to June 2024 A different kind of book club because drop-ins are always welcome. Join us for lively, low-cost monthly gatherings built around a love of books, discussion & companionship. Every 2nd Wednesday Check schedule & books @ https:// smithers.bc.libraries.coop/

Come meet the **Bulkley Valley Community Re**sources Board & current Directors. Meetings are the 3rd Monday of every month. Smithers Town Hall. email bvcrb.ca or info@bvcrb.ca

Bulkley Valley Regional Pool open Tues-Thurs 12pm-8:30pm, Wed & Fri 6am-8:30pm, Sat 7am-8:45am/12pm-7pm, Sun 12pm-7pm. Pool is closed from 2:30pm-3pm for cleaning. Court side, Tues-Thurs 10am-9pm, Wed & Fri 6am-9pm, Sat 7am-7pm, Sun 12pm-7pm. 250-847-4244.

FOR SALE, RENTALS, STORAGE (3 lines \$5) Must Be Paid In Advance

House for sale by owner at Three Rivers Cohousing on Swannell. Check the description at: <u>https://www.forsalebyowner.ca/listing/house-for-sale-</u> hazelton-BC/883914

#### <u>ANIMALS, FARM EQUIPMENT</u> <u>& ACCESSORIES</u>

Hay and meat for sale ads are \$5.25 per week 1959 TD9 62 series blade & winch \$4200 250-842-6807. No Friday evening or Saturday calls, please.

18 weeks old ISA brown & white layers. Pick up in the latter part of March \$24 250-842-0030

Lovely **pastured pork** available by side or half-side \$7/lb hanging weight. NEW 20 lb boxes of choice cuts \$250 Sharonpn@telus.net or 250-842-5090

Look your farmer in the eye! Regenerative, pollinator friendly farm located on the Gitxsan laxyip, has tasty terroir lamb cuts for sale. Slow cook a delicious stew or mouthwatering shank; create an earth friendly dinner of grilled or baked chops. Also available are additive free bratwurst style gourmet sausages and smokies. To order, call Dancingbee Farm

#### 250-842-6031

### <u>PETS</u>

Dogs ads are \$5.25 per week 2 female, 3 male puppies for sale, 1/2 Pomeranian, 1/2 Yorkie. \$500obo 778-673-2314

To give away: kittens born Oct. 17. 2 calico, 2 fawn, 2 tabby 847-9703

#### APPLIANCES, WOOD STOVES, etc

*Firewood ads are \$5.25 per week* Dry pine firewood. Unsplit \$200, split \$250 778-202-9083

#### <u>AUTO MOBILES</u>

04 Ford F350 Super Duty short box 4x4 6.0L diesel, all common 6.0L issues fixed by Ford mechanic. 470K km \$9500 250-632-1462 **CarewFields Trucking** 

General Hauling - Flatdeck Trailer with tilt deck Expediting for Remote Industry Excellent Local Rates bcarew@hotmail.com 778-202-1505

#### January 19, 2024 Page 3





If you would like to STOP the BC government from aerial killing our wolves, email for ways you can help.

stopsilencingtheirhowls@gmail.com

Learners Opportunity Group Society & Santa LOGS would like to thank everyone who pitched in to help with another very successful Christmas Gift of Literacy. Special thanks to the Village of Hazelton, the Hazelton Credit Union branch & the District of New Hazelton for generous financial support. It was a great event with so many books & smiles everywhere.

#### SCAM ALERT: Do Not Respond

iMessage Today 7:38 AM

CanadaPost: Your package has arrived at the transfer station. But the detailed address is missing, please submit it through the link. Otherwise the package will be returned.

https://canadapostpostescanana.cc/information

(Please reply to 1, then exit theSMS, open the SMS activationlink again, or copy the link toSafari browser and open it)

https://canadapostpostescanana.cc/information 04 Toyota Sienna 2wd. EC 260K km. \$2500 778-673 -2314

08 Chev Uplander. Drives great, c/w studded winters & set of summers (1 season left)164K km \$6000 250 -975-0869

15 Toyota Tacoma 4WD V6 manual, access cab, towing hitch, high canopy, bed liner/matt, new battery, regular maintenance, c/w Certified studded winters/Yokohama all-seasons. 195K km \$27,500 250-844-1700

#### AUTO PARTS & ACCESSORIES

(4) 175/75R13 Central Pro Ice Pro studded winter tires on 4x100 wheels \$225; (4) 185/65R14 Arctic Claw winters w/ studs \$150; (4) 195/60R15 Hankook IPike studless \$250; (4) 16" studded tires on Toyota wheels but only 2 tires are good \$150 250-842-2303

#### **ELECTRONICS**

Nintendo DSI white bundle, 13 games w/ several Pokemon & Mario titles, charger, case \$520; Special edition Dreamcast bundle, Sega Sports Edition, black console, matching controller, memory card, 2 games \$350 250-842-0156

Icom handheld radio, programmable, multiple functions, clip-on microphone, ext. magnetic car mount antennae & cable, charger Excellent for traffic control. \$550 250-877-7197

#### HEAVY EQUIPMENT

Bolster \$200; 5th Wheel for logging truck \$200; 8'6" bunk \$700 250-842-6807. No Friday evening or Satcalls, please

#### <u>HOME CARE EQUIPMENT</u>

Hard to find InogenOneG3, new filter towers, one battery, car adapter,120 V adapter, carry case & travel bag, goes to level 5(pulse type). Works very well. Makes you mobile again. \$1900 Serious inquiries only 250-842-8009

#### <u>KITCHEN</u>

640-ml jars, no rings, \$8/dozen 250-847-2940, pls leave message if I don't answer.

#### <u>LOST & FOUND</u>

Found: pregnant tuxedo cat in 2 Mile 778-641-4500

#### **SNOWMOBILES**

2012 Arctic Cat M1100 Turbo, Snopro/Ltd./HCR Anniversary edition. Odometer 2400K. Kimpix retractable wheels. Carrying rack \$4100 250-842-6807. No Friday evening or Saturday calls, please

2013 Polaris Pro 800. Top end rebuild around 2600 prior to my purchase, runs great. 2997 miles \$5000obo 250-691-1901

2014 Summit 800 Skidoo. Top end rebuild @ 3700, 69% more to break in. Looking for a fan-cooled instead or \$6900. 3800km 250-876-8427

#### <u>TOOLS</u>

6800 generator w/ Honda engine. Excellent for construction work \$800; Briggs n Stratton snow blower. Only used 2 winters in the city, excellent running. \$800 250-612-8650

Small blower for an edger \$200 250-842-6807. No Friday evening or Saturday calls, please

#### WANTED /FREE/TO GIVE AWAY

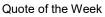
Wanted: freezer burnt meat-fish, beef, etc. for sled dog team Robyn 250-877-8973

Wanted: freezer burnt meat-fish, moose, beef, etc. for sled dog team Andy Busby 250-842-6229

#### Smithers Royal Canadian Legion



Open Wed & Fri, 3:30pm, Sat 2:30pm Meat draws Fri @ 6pm, Sat @ 3pm Friday is Burger Night





The greatest thing you'll ever learn is just to love and be loved in return.

- Nat King Cole





Employment Opportunity Office Assistant & Finance Support Person (Casual)

Want to start a career in municipal government? Looking for a job with excellent growth opportunities? If so, this may be the perfect position to get you started and allow you to grow your knowledge and skills within a municipal government setting.

The Village of Telkwa is seeking a skilled individual for an Office Assistant & Finance Support Person (casual) position.

This position provides a unique opportunity to work on a variety of clerical and administrative assignments throughout various departments (including Finance, Building, Operations, Corporate Services, etc.) as required. Most of our assignments are full-time days and hours; although, some part-time opportunities are sometimes available as well (depending on operational requirements). You'll be providing coverage for leaves, special projects, and/or assisting with additional workflow. Knowledge of office practices and computer operations is required at entry. Incumbents will need to be proficient in many standard work routines but will continue to learn others. The wage range is \$21.61-\$26.27, plus 13% in lieu of benefits. A detailed job description is available at: www.telkwa.ca.

Please submit your resume, cover letter, and three references to the attention of Debbie Joujan, Chief Administrative Officer, by: e-mail to <u>debbiejoujan@telkwa.ca</u>; facsimile to (250) 846-9572; or mail to Box 220, Telkwa, BC, V0J 2X0 by the closing date of: **Thursday, February 1, 2024** at **4:00 pm**.

This competition will remain open until filled; however, interviews will take place periodically prior to the competition closing.

We thank all applicants for their interest; however, only those shortlisted for interviews will be contacted.



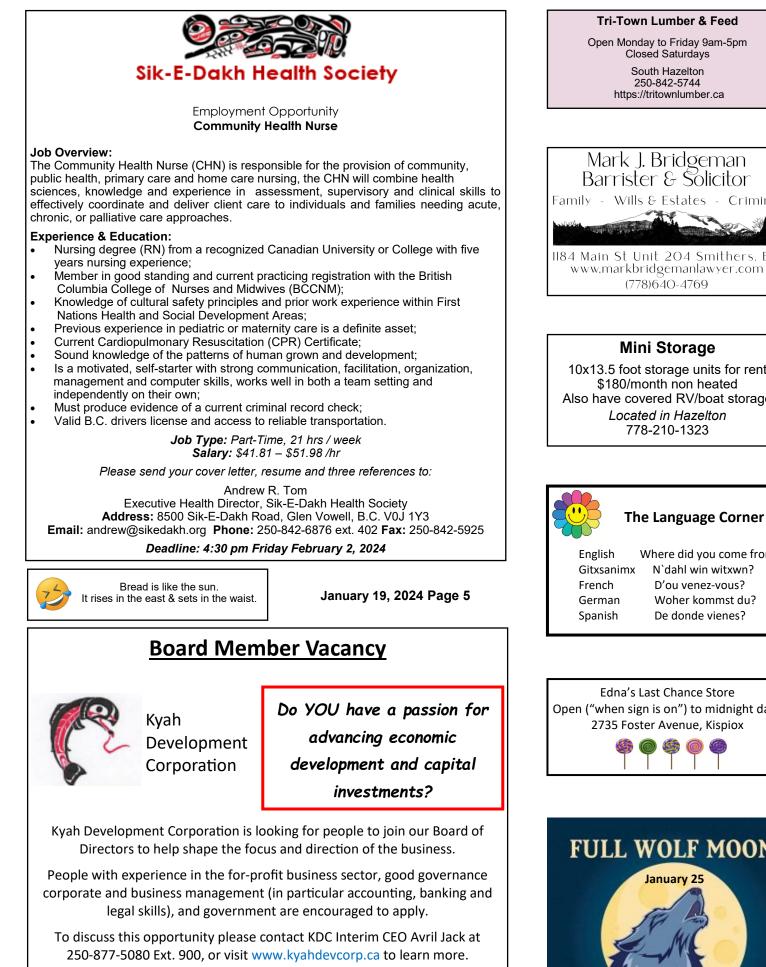
**Serving Hazelton & More** 

#### Village of Hazelton Community Enhancement Grants

The Village offers a Community Enhancement Grant to local non-profit organizations meeting the criteria established by the Community Enhancement Grants Policy. This grant supports programs, activities and events that promote good will and that benefit the community and its residents. All local nonprofit organizations are invited to apply for funding.

Copies of the Policy and application forms are available at the Village Office and at www.hazelton.ca/grants.

Deadline for applications is January 31, 2024.



## Expression of Interest closes on January 31, 2024



10x13.5 foot storage units for rent Also have covered RV/boat storage

#### The Language Corner

Where did you come from? N`dahl win witxwn? Woher kommst du?





# <mark>SUBWAY</mark>

#### Subway Hazelton We are hiring. Looking for talented, motivated people to join our team. Bring your resume to Monty

Welcome all seniors 60+ 15% off any breakfast, free coffee refill Every Saturday & Sunday

Please bring this coupon in on arrival

BOB'S GUITARS Bob Walker owner/operator 4044 Railway Ave, Box 3999, Smithers, BC, V0J 2N0 Guitars, amps, ukes, drums, violins. From beginners to pros. All accessories & repairs Monday-Saturday 10am-5pm 250-643-0216 Inventory listed on Varage Sale, Smithers BC bobsguitars@hotmail.co.uk

January 19, 2024 Page 6

Do you want to actively play a role in ending gender-based violence, have the opportunity for a rewarding career, and follow the path of our matriarchs in providing safety and caring?

**The Northern Society for Domestic Peace** has openings for Support staff for (Cedar Rose) Transition Houses for Women and Children at risk and seeking shelter from violence/abuse and serious family conflict.

Full, and casual positions are currently available in the community of New Hazelton. Training and team building is provided, employer paid health care benefit plan, support for staff wellness and career development.

Providing support and shelter 24/7, weekdays, evenings, and weekends. Positions may include 12hr shifts (in accordance with variance) to a maximum of 48 hours per week. Duties include providing safe supportive shelter, safety planning, crisis intervention, trauma informed emotional support, referrals, resources, provide current information, provide culturally and women positive non-judgmental support.

What you need to bring to the work: Ability to communicate (verbal & written), provide a client-led approach, can respond to crisis situations in a calm and professional manner, ability to advocate for systemic change, ability to respond to the public, ability to work as a positive member of a team.

If you have experience/education in social work, human services, Indigenous-Focusing Trauma therapy, Indigenous studies, women studies, or related support counselling experience and/or you have a desire to develop a career in the anti-violence sector please apply to: \$25.57-\$26.96 per hour.

Northern Society for Domestic Peace PO Box 3836 Smithers BC V0J 2N0

Email: admin@nsdp.ca

Hazelton Indigenous Court Navigator Job Posting Part Time

#### Qualifications:

- Grade 12 education and Criminal justice or post-secondary education
- Excellent computer and writing skills, required
- Driver's license and access to own personal vehicle, required
- Experience and background working with the Justice system and indigenous people, an asset.

#### Responsibilities:

- Communicate and work with Indigenous Court Elders, participants and court personnel effectively;
- Attend court; participate in relevant training and meetings in Hazelton area;
- Abide by strict confidentiality relating to participants and court involvement;
- Communicate with local resources and document service provider's names and related services;
- Keep record of daily activities and interviews with participants and resources;
- Complete pre-applications for both intake/legal aid and advocacy program;
- Connect participants to resources; counselling, housing, income assistance applications and other duties as assigned;
- An understanding of trauma-informed practice is critical

The position of the Hazelton Indigenous Court Navigator is required to commit to 15 hours or more per week to position.

Open until filled. Please email resume, cover letter and references to sandra.hazelton@legalaid.bc.ca or fax 250-842-5987.



SYRUP MOOSE RECORDS www.syrupmooserecords.ca a record label, a loud one.

socially-concious, small businesses from Hazelton, BC!

hand dyed, small batch yarn and fibre





#### Torchlight now offering

- Lot sweeping
- Land clearing
- Excavation
- Debris removal and hauling
- Property maintenance and lawn care
- 310 John Deere Backhoe
- 138 Komatsu Excavator
- 1 Ton trucks with dump trailer

Contact Len 250-842-8908



HAZELTONS' BRANCH

BVCU Call Centre

250-847-3255 or 1-877-847-2828 (toll free) Open 8:00am to 6:00pm Monday to Friday and 9:00am to 5:00pm on Saturdays to assist members

Monday to Thursday 9:30am to 4:00pm Friday 9:30am to 5:00pm

> <u>www.bvcu.com</u> 250-842-2255



Thumbs down to the rude truck driving neighbour in New Hazelton. Wakes me up @ 4pm every morning. Go away, I'm exhausted.



4345 Field Street, Box 336 Hazelton, British Columbia VOJ 1YO Phone 250-842-6110 Fax: 250-842-2282

## Administrative Assistant

USDC is looking for a full-time, friendly and reliable person to fill the role of administrative assistant. This position is Monday-Friday, with hours from 8:30am-4:30pm, with a one-hour lunch break.

The Administrative Assistant will possess:

- A desire to work with the public and be culturally sensitive
- Proven ability to work cooperatively with staff and community members
- A desire to provide excellent customer service over the phone and inperson
- Willing to learn new tasks and enjoy multi-tasking
- Comfortable with computer programs (including Microsoft Word, Excel, Outlook) and social media (Facebook)

Duties include:

- Create, maintain, file, and complete forms and general correspondence
- Operating of office equipment such as postage meter, photocopier, scanner fax, and multi-line phone system
- Preparing labels, distributing and filing incoming mail
- Preparing local and regional job bank postings on a weekly basis
- Tracking of statistics
- Assistance with board meeting correspondence
- Familiarity with the Integrated Case Management system, processes, and policies is considered an asset but not required
- Reliable, strong work ethic and punctuality are considered strong assets

## Next Steps

If you believe you hold the skills and qualities to perform this work please send a cover letter, resume, and three references to <u>info@usdc.ca</u>. Salary range starts at \$23/hour. Only those selected for an interview will be contacted. Benefit package is available after three months.

Contact North BC has an immediate opening for an individual with customer service, data entry experience and/or sales support experience to fill the following **full-time** position:

#### Community Learning Opportunity Guide – Kispiox Competition # CNBC-23-19-KISP

#### What we do:

Contact North BC helps underserved British Columbians in small, rural, remote, First Nation, Metis, and Inuit communities by making it possible for them to access education and training without leaving their communities.

#### What you do as a member of our team:

Reporting to the Regional Learning Opportunities Coordinator, the Community Learning Opportunity Guide position is based in our Kispiox online learning centre. The successful candidate will:

- Actively support the Regional Learning Opportunities Coordinator (RLOC) to recruit and support students by responding to e-mail and telephone inquiries at the online learning centre, booking appointments for the RLOC and supporting the RLOC in other recruitment activities as needed
- Directly recruit students in the community following the standard recruitment process and build local community partnerships to act as referral sources as requested by the RLOC and within parameters set by the RLOC
- Prepare and maintain the online learning centre to support students using the centre
- Provide basic technical support to students or refer complex issues to our Information Technology department
- Enter and update complete and accurate data in the customer relationship management (CRM) system ensuring all required fields are populated on a daily and ongoing basis
- Record data on Requests for Services responded to at the online learning centre
- Provide support and technical services to students studying from home

#### What you need to be successful:

- Secondary school diploma or equivalent combination of relevant education and experience.
- Customer service experience
- Sales experience or support would be considered an asset
- Strong problem-solving abilities
- Experience with and ability to learn to use a variety of learning technologies such as audio, video and web conferencing
- Ability to take full responsibility for assigned areas of student services process while working with minimal supervision and recommending solutions when referring issues to the management team
- Highly developed verbal and written communication skills
- Detail oriented
- Previous data entry experience is considered an asset
- Experience with or knowledge of online learning is considered an asset
- Sound functional knowledge of MS Office Suite (Word, PowerPoint, Excel and Outlook)
- Ability to speak First Nations language(s) is considered an asset
- Proven ability to exercise sound judgement and diplomacy through contact with students, faculty/instructors, local host and other community stakeholders

#### Contact North BC provides:

- A dynamic and friendly work environment where employees have an opportunity to do meaningful work and grow
- The opportunity to contribute to our mandate to help British Columbians get the education and training they need for future opportunities
- 35 hrs/wk. which may include weekdays, evenings and/or weekends.
- An attractive compensation package:
  - •\$21.00 per hour wage
  - •Competitive employee benefit package
  - •Employer/Employee Group RRSP with matching contribution plan of 6% each
  - •15 days of accumulated paid vacation annually

#### How to apply:

- This position is open until filled
- Submit to resumes@contactnorth.ca with a cover letter and résumé
- Include at least two employment references
- Quote job competition number #CNBC-23-19-KISP in the subject line of the e-mail
- Start Date: As soon as possible

Contact North BC is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

## **Board Member Vacancy**



Kyah - Canco Food & Fuel is looking for people to join our Board of Directors to help shape the focus and direction of the business.

People with experience in the *for-profit* business sector, good governance corporate and business management (in particular accounting, banking and legal skills), and government are encouraged to apply.

To discuss this opportunity please contact KDC Interim CEO Avril Jack at 250-877-5080 Ext. 900, or visit www.kyahdevcorp.ca to learn more.

Expression of Interest closes on January 31, 2024

## Advance notice of planned power outage: Telkwa, Smithers, and Hazeltons in April 2024

We have identified a transmission tower along the bank of the Bulkley River that is at risk of damage in the coming freshet. We are working with stakeholders to identify a date to make repairs which, for crew safety, will require the power be turned off to the communities of Telkwa, Smithers, New Hazelton, and Hazelton. Marine traffic on the Bulkley River in the work zone will need to be restricted for the safety of both the public and crews.

At this time we are considering a Sunday in late April. Our goal is to perform this work after the cold weather has passed and before the high water levels of freshet, so the window is narrow. Further detail will be provided when possible. Please direct questions to **projects@bchydro.com**.

> BC Hydro Power smart

6168

# DID YOU KNOW3

Pineapple juice is 500% more effective at helping you stop coughing than cough syrup is. Pineaple contain Bromelain, which can combat infections and eradicate the bacteria.





Thumbs down to those trespassing in Two Mile & setting off fireworks near residential buildings late @ night on a random weeknight. Nearly gave me a heart attack. Police have been informed.

#### January 19, 2024 Page 9

<u>Riddle</u> Last week's answer: You give 9 kids an orange each and you give the tenth kid the bowl with the orange in it. What is full of holes but still holds water? Answer next week.



Dr. L J Nischuk 250.842.2310 chiropractic.betterlivingcentre.ca Open Tuesday 9am - 7pm 3779 College St, New Hazelton



2023 Annual General Meeting

Date and Location: February 8th, 2024 Gitsegukla Community Centre

**Information:** Registration will start at 9:30AM and the meeting will start at 10AM.

For more information: Call: (250) 842-2258

Gitxsan Child & Family Services Society 1540 Mary Blackwater Drive Kispiox, B.C. V0J 1Y4

#### WOLVERINES



**VS NECHAKO NORTHSTARS** 



SATURDAY JAN 20 @ 7:30pm Skeena Recreation Center

LAST HOME GAME OF THE REGULAR SEASON



The Wonder Wall WHO knew what time it was when the first clock was made?

## Kyah Development Corporation

130 Sawmill Road Smithers, BC, VOJ 2N1

Phone 250-877-5080

Avril Jack Interim Chief Executive Officer Phone: 250-877-5080

Web www.kyahdevcorp.ca

Email avril.jack@kyahdevcorp.ca

#### Job Opportunity

POSITION: Administrative Clerk DAYS/HOURS: 8:30am-4:30pm Monday to Friday TERM: Full Time Permanent Position (based on 3-month successful evaluation) WAGE: \$21 per hour

**Reports** To

Avril Jack, Interim Chief Executive Officer

#### JOB DESCRIPTION

(Kyah Development Corporation) requires an energetic, motivated, and career-minded Administrative Clerk to be responsible for planning and overseeing all administrative support and office services for the company. This includes coordinating and communicating office activities, reception duties, shipping and receiving, contract management, supplies and stationery, health regulations, and general troubleshooting. The Administration Clerk will also be responsible for the safety requirements of the organization's facilities and assets.

#### Duties will include (but not limited to)

- Coordinate departmental programs, such as meetings, seminars, workshops, special projects, and events. ٠
- Administer and manage inbound/outbound mail, including priority post, packages, courier services, and other correspondence.
- Answer and manage inbound telephone inquiries.
- Arrange and attend executive team meetings; take, distribute, and archive meeting minutes and/or diaries.
- Arrange travel accommodations for key personnel required business trips in an economical and timely fashion, including hotel bookings, car rentals, and so on.
- Ensure adequate supplies of office stationery, general office supplies, office furniture, and other equipment.
- Coordinate office seating arrangements for business units and assign desks, phones, and other assets as necessary.
- Assist in the management of building security, such as the assignment of keys and alarm codes for approved personnel.
- Negotiate contracts and service level agreements for third party suppliers and/or service providers.
- Manage janitorial, cleaning, repair, and maintenance service provider contracts and service level agreements.
- Coordinate and implement company-wide social events.
- Provide support to the sales and/or marketing teams by arranging logistics for trade shows and other events.
- Ensure the office facilities are in compliance with safety regulations, such as local fire codes, handicap access, and other laws.
- Communicate the organization's safety policies in accordance with applicable federal safety standards and local laws.
- Collaborate with inventory planning personnel to minimize shortages and improve inventory holdings.
- Monitor inbound/outbound shipping and receiving.
- Billing and processing transactions for rentals and sales of equipment and wood products.
- Rent Collection for RV Park & Campground.

#### Skill and Qualifications (but not limited to)

- Highly motivated and able to work independently. ٠
- Must be able to schedule and prioritize work for self.
- Familiar with Microsoft, Excel, PowerPoint, and MS Teams
- Strong communication and problem-solving skills
- Able to work well under pressure
- Class 5 driver's license.

#### About the Rewards

This is a great opportunity to contribute at an exciting time of change and growth within the community. In exchange for your hard work and dedication, you will be rewarded with a competitive salary, including:

- Ability to gain valuable First Nations Experience
- Potential for long term employment within KDC administration
- Ability to create Effective Change that will make Significant and Positive Community Impacts

Kyah Development Corporation thanks all applicants for their interest, but only those selected for an interview will be contacted. A complete job description for the Administration Clerk is available upon request.

N1

Apply to:	Avril Jack/ Interim CEO
Email:	avril.jack@kyahdevcorp.ca
Subject Line:	Administration Clerk
Mail:	130 Sawmill Road, Witset BC VOJ 2
Deadline:	January 31, 2024

"The purpose of Kyah Development Corporation is to advance economic development and facilitate capital investment that enhances our membership's socio-economic well-being".



130 Sawmill Road, Smithers, BC V0J-2N1



## Kyah Development Corporation

130 Sawmill Road Smithers, BC, VOJ 2N1 Phone 250-877-5080 Ext.900 Web www.kyahdevcorp.ca

Employment Notice - Finance Controller

#### **General Description**

KDC is looking for a new member of our staff team who is committed to our shared goal of increasing equity for Witset First Nation. We are looking to hire a Finance Controller to oversee our accounting department, the Ideal candidate will be an experienced professional with extensive experience in finance management and accounting. Working under the guidance of the Chief Executive Officer, the Finance Controller is responsible for the financial operations including reporting and control systems.

#### **Competencies and Requirement**

- Conduct daily financial operations and oversight for the corporation including general accounting, accounts
  payable, accounts receivable, and payroll
- In collaboration with senior management, prepare annual program and general operating budgets
- Prepare and submit quarterly and annual project financial reports to Board of Directors
- Complete quarterly GST/HST tax filing
- Manage staff payroll, T4s, RRSP matching and health benefits
- · Prepare quality financial analysis and reports for senior leadership
- Attend and present financial reports to monthly Board of Directors meetings
- Support and uphold a culture of financial transparency and continuous quality improvement
- · Monitor and track financial performance for reasonableness and highlight/ escalate areas of interest or concern
- Conducting and supporting in-year and year-end reporting and auditing processes
- Professional Accounting Designation (CPA, CGA, CMA)
- 5-10 years of previous related work experience; corporate industry experience a plus
- Strong working knowledge of accounting practices and principles
- Proficient in financial modeling and forecasting
- Strong organizational and analytical skills
- Excellent knowledge of digital technology, in particular Microsoft Suite including Excel, SharePoint, and TEAMS
- Excellent ability to work as a team
- · Willing to learn more about the field of supported employment, accessibility, diversity, inclusion and equity.

Hours Of Work:	35 hours / week permanent position
Salary:	\$50.00 / hour

Kyah Development Corporation thanks all applicants for their interest, but only those selected for an interview will be contacted. A complete job description for the *Finance Controller* is available upon request.

Apply to: Avril Jack/ Interim CEO Email: avril.jack@kyahdevcorp.ca

Subject Line: Finance Controller Mail: 130 Sawmill Road, Witset BC V0J 2N1

Pursuant to section 41 of the BC Human Rights Code, preference may be given to qualified applicants on indigenous ancestry.

"The purpose of Kyah Development Corporation is to advance economic development and facilitate capital investment that enhances our membership's socio-economic well-being".



130 Sawmill Road, Smithers, BC V0J-2N1



#### **EMPLOYMENT OPPORTUNITY: FINANCE CLERK**

GCFSS is a Delegated Child Welfare agency that focuses on keeping children safe in five of our Gitxsan villages. We are looking for an energetic, team-oriented individual that is willing to learn and assist the finance team as it grows to match the needs of the agency.

Position Summary: The Finance Clerk is responsible for providing financial and administrative support to ensure accurate financial record keeping. This full-time position is permanent and includes work primarily in office. This includes moderate local travel as required.

#### **Requirements:**

- Minimum Grade 12 diploma or equivalent;
- **Diploma in Business Administration** preferred;
- Mathematical aptitude with attention to detail and high accuracy is a necessity:
- Experience working with accounting software an asset:
- Demonstrated experience working in high confidentiality environment;
- Well-developed communication and organizational skills;
- Minimum 3-5 years working in administrative environment required;
- Experience working independently and collaborating with a team;
- Strong professional standards & work ethic
- Demonstrated knowledge of Microsoft Office;
- Valid BC Driver's license required;
- Successfully pass a check under the BC Criminal Records Review Program.

#### Compensation:

- Wage for this position is between \$34-38 per hour
- GCFSS offers a highly competitive and comprehensive compensation package that includes pension, group insurance, paid sick leave, and a generous vacation entitlement.

Deadline to apply:

January 26, 2024

#### To Apply:

Submit your resume and cover letter to GCFSS Human Resources.

#### Email: hr@gcfss.com

Email Subject Line: Last & First Name, Finance Clerk Position

#### **HATS 4 HOUSES**

#### Quality Roofing. Call for estimates.

Isaac Blackburn 250-901-9013 isaacblackburn9@hotmail.com



#### Northwest Animal Shelter (NWAS) Animal of the Week



Lucas Age: 8 months Gender: Male Good with cats? He is quite dominant and should be an only cat. Good with dogs? Yes Good with kids? Yes Personality: bold, friendly, playful,

adventurous Special Needs: does not want to share his home with another cat.

Adoption fee: \$100+tax

Please help us help more animals! Visit nwas.ca to find out more or contact our team at info@nwas.ca



Part-time evening baking position Up to 20 hours / week Food Safe is mandatory Wage based on experience Please bring resume into the bakery.

# PATHFINDER

#### **Aerial Imagery and Mapping Services**

Contact: Chris Turner 778-202-1241 or Jake Storie 778-210-0551 pathfinderuav@gmail.com www.pathfinderuav.ca



#### **EMPLOYMENT OPPORTUNITY:** ACCOUNTANT

GCFSS is a delegated child welfare agency that focuses on keeping children safe in five of our Gitxsan villages.

#### Position summary:

Reporting to the Finance Manager, the Accountant is responsible for maintaining the overall GCFSS accounting system and preparation of internal financial reports. This position is also responsible for oversight of day-to-day bookkeeping work completed by the finance team. This position is full-time and permanent. Moderate local travel as required.

#### **Requirements:**

- Bachelor Degree with an accounting major; Minimum 3 years of program management
- and 7 years in the accounting field;
- Combination of education and experience may be considered;
- CAFM designation would be an asset;
- Demonstrated knowledge of bookkeeping and accounting principles;
- Experience in liaising and coordinating with independent auditors;
- Extensive experience and knowledge of the full accounting cycle;
- Experience with budget preparation and analysis;
- Proficiency in accounting software packages and the MS Office applications;
- Demonstrated ability for attention to detail;
- Demonstrated experience in confidentiality; Well-developed communication and
- organizational skills;
- Strong professional standards & work ethic;
- Knowledge of Gitxsan culture an asset; • Valid BC Driver's license required;
- Successfully pass a check under the BC Criminal Records Review Program.

#### Compensation:

- Salary: 87,000 100,000 per annum
- Benefits: Employer funded group health
- and dental insurance coverage
- Vacation: Starts at three weeks
- Pension: Starts at 5% matched contribution

Deadline to apply: January 26, 2024

To Apply: Submit your resume and cover letter to GCFSS Human Resources. Email: <u>hr@gcfss.com</u> Email Subject Line: Last & First Name, Accounting Position



## 10<sup>th</sup> Annual

GET Connected

## What is your career path?

What jobs are available? What skills do you need?

## February 8, 2024

Thursday 10 am - 4 pm at Gitanmaax Hall

Breakout Sessions: Meet Funding Agencies Education Training Employers lax ts'ap

> D.I. Music Thursday, February 8th

at Gitanmaax Hall

7 pm 'til 10 pm

Lunch Provided

Door Prizes!



FREE

Fair

anahla'alst' dim ant si'amhl

didils gyat

Career



lip gyat elf sufficient

Contact: SPONSORS: Parsy Wright Simms Office of Gitanmaax

Phone: 250-842-5297



goliit'

ocally based



coast mountain college



