# The Bulkley Browser

Phone 250-842-4143 or email: browser2019@telus.net

November 15, 2024 Box 222 New Hazelton, BC V0J 2J0 View us online: https://bulkleybrowser.ca

THE DEADLINE for free classified ads is Wednesday 4pm



Accounting on Broadway P.O. Box 5011 3704 Alfred Ave Smithers, BC V0J 2N0

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brigita@accountingonbroadway.com

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www.harbourrenewables.ca

### **Terry's Tax**

To All My Clients: You may all have heard that I have cancer but have up to 5yrs left. I will be working with my daughter from now on so Terry's Tax will be joined with Michele's Tax & Bookkeeping.

We are located at Ann's Trailer Park in South Hazelton Michele 778-586-2297 Terry 250-638-7077

We look forward to seeing you next tax season.







New and used shipping containers for sale and rent! Best prices in the Valley guaranteed or we will deliver it for free!

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Contact 250-643-3465 or visit our website <u>jurassicmovers.com</u> and click to get a quote.



# The Bulkley Browser now has a Facebook page.

The contributed items in this paper are not necessarily the opinions of the Editor. Since this is a community paper, it is the people's paper, and occasionally their concerns will be published. (Thumbs Up & Down). These articles are not intended to offend, but rather to draw attention to a problem or situation that needs to be rectified; this

sometimes can only be done by making it public.

We reserve the right to edit & print or not print them.

# COMMUNITY EVENTS & ANNOUNCEMENTS

THE HAZELTONS

The Misty Rivers Gallery & Gift Shop is hosting Kispiox Valley resident Graeme Pole's photo show Between Worlds, Nov 1-30, Wed-Sat, noon-4pm.

Hazelton guitar and ukulele drop-in jam session Sunday Nov 17, 1pm upstairs @ Mountainview United Church on the hospital grounds. Everyone is welcome. We have extra ukes.

Elder College Hazelton: free & welcoming to everyone. Coast Mountain College Tuesdays @ Nov 19: Beth Larsen presents on mental health & wellness. Nov 26: Haida Gwaii slide show.

The **Misty Rivers Community Arts Council** will be holding its **members exhibit** from December 2 to 21. Members are encouraged to submit 2-3 original works of art. Not a member? Stop by the Misty Rivers Gallery & Gift Shop & get your membership.

The Misty River Community Arts Council is seeking volunteers to help out @ the Gallery & Gift Shop. We're open Wednesday to Saturday, 12-4pm. If you're interested, stop by & talk to us.

The **WMHA** Thrift Shop is open on Wednesdays & Thursdays 11am-3pm. Appointment shopping available other days 250-842-8792. **Drop Off Bin** open Wed & Thurs only. Call above # for other arrangements.

There is now a **community fridge** in New Hazelton located @ 4218 11th Ave (old Sears/Greyhound building). Take what you need, give what you can.

**Choir in the Upper Skeena** Come sing with us. Everyone is welcome! Tuesdays @ 7pm @ Mountainview United Church. Call Beth at 778-202-1670 to register.

Wila Dildilsd'im (Gitanmaax Family Services) hosts a walking club @ USRC on Mondays from 12-1pm. Bring indoor runners & your re-fillable water bottle. All welcome to join! Info j.denny@gitanmaax.com

**Craft Night** every Tuesday, 6:30-8:30pm @ Roche View Lodge, 4942-11th Ave. New Hazelton. Bring along your own crafts to do. Knitting, crocheting, etc.

Free Soup for everyone! Hazelton Seniors will host Soupy Seniors every Tuesday @ the Anglican Hall in Old Hazelton. Soup is ready from 11:30-1pm. This project is funded by the Wrinch Memorial Foundation & United Way B.C. Would like to volunteer to help? Contact Charlotte 842-5887

**Ki-Aikido** Every Thursday 6pm to 7:30pm @ the Kispiox Valley Community Hall. All levels welcome. contact Tim 250-842-3061

**Canny Grannies** is a food preparation/preserving group for any grandparent in the Hazeltons area 11am on Mondays @ the Grace Lynn Center (Starting Smart building on the Hospital grounds). We provide all food & equipment. Info: Bev 778-210-1007 or cpnpstar@gmail.com.

The **Skeena Blend Coffeehouse** is looking for local musicians who would like to perform at our coffeehouse. Please contact Heather @ 250-842-8215.

**Hazelton Free Range Writers' Group** meets on the 3rd Monday of each month, 7:30pm @ Roche View Lodge, N. Hazelton. New members welcome.

**Socks for Literacy fundraiser** @ The Learning Shop! Variety of colors, sizes & types. From \$4.99-\$7.99 Come browse our selection Tues, Wed, Thursdays! 9-3

The LOGS Book Bus is accepting donations of gently used reading materials. Donations can be left at the Bulkley Valley Credit Union in Hazelton. Pick up can be arranged by contacting logsbookbus@gmail.com, messaging the Book Bus on FB or 250-842-5887

Dolly Parton's Imagination Library is a book gifting program that mails free, high-quality books to children from birth to age five, no matter their family's income. Get the form to sign your child up @ the Hazelton District Public Library & @ the Starting Smart program @ the Grace Lynn Centre on the hospital grounds. It's free & the books are great!

Digital Learning for Seniors. High School students @ Hazelton Secondary are looking for opportunities to practice their teaching skills. If you are a Senior/Elder who would like to be paired w/ a student tutor for cell phone or computer learning, contact Charlotte linfordcharlotte@gmail.com or 842-5887

St. Peter's Anglican Army Hall rental available for gathering: family dinners, parties, meetings & commercial chefs. To book, call 250-842-7133 or 250-877-1145

### MEDICAL AND HEALTH

Free mental health support for seniors. Need a little help to get back to your best self? Call 778-202-1670 for an intake appointment. Program is supported by Wrinch Memorial Foundation & New Horizons for seniors

National Suicide Crisis Help/line: 9-8-8; BC Mental Health Support Line 310-6789 (no area code needed); BC Suicide Prevention and Intervention 1-800-SUICIDE/1-800-784-2433

Are you or someone you know struggling with an eating disorder? Call Northern Health's Regional Eating Disorder Clinic @ 250-645-7440.

Allen Park Exercise group Mondays & Thurs, 10am. Coffee afterwards.

T.O.P.S. (Take Off Pounds Sensibly) weekly support group meets in New Hazelton. To avoid winter driving in the dark, we are now meeting on Sundays, 2pm. If you are interested in learning how to make changes towards a healthier lifestyle, you are welcome to join us. Please contact Jenny: phone/ text 250-842-8406 or call Julie: 250-849-5554

Smart Recovery Addiction recovery support group participants learn selfempowering techniques to aid recovery through mutual-help, face-to-face & online meeting & services. No matter what your addiction, SMART tools & techniques can help you overcome the behavior. Wed, 3-4pm tele-video.

Nav-CARE is a free program that supports people with failing health in the Upper Skeena Region. If you have failing health, would like to volunteer to help someone else or if want more info, contact Charlotte linfordcharlotte@gmail.com or 250-842-5887

Hell Yeah Active Elders! Choose to Move is a free program for anyone 65 & older who wants to become active, regardless of ability. Being active is one of the most important things you can do to maintain your overall health. Making a change to become more active can be tougher than it seems & is hard to do alone without support linfordcharlotte@gmail.com or 250-842-5887 to join a group or for info.

### CHURCH SERVICES

Gitsegukla Salvation Army-Lower part of village. Sunday Services start @ 7pm. Music, message & fellowship. Refreshments to follow-donations Welcome. Monday Bible Study @ 7pm. Refreshments & fellowship to follow. Everyone welcomed. Clyde Williams- In person contact.

St. Mary's Roman Catholic Parish Mass times w/Rev. Dennis Shavanger. Holy Rosar, Witset 9am Sunday, 11am Wednesday. St. Mary's (New Hazelton) 11am Sunday. Saint Felix (Stewart) 5pm on 2nd and 4th Sunday of the month. 250-842-5175 or stmary-nh@telus.net. All welcome.

Mountainview United Church invites you to join us Sunday mornings @ 11am. Be inspired & renewed by reflective messages, music & prayers enjoy fellowship. Info, events & even recipes @ the Mountainview United Church website or 250-842-6121

The Hazelton Seventh-day Adventist Church invites you to join us on Saturday mornings @ 4949 Sunnyside Rd in Two Mile. Come in @ 9:30am for bible study or @ 11:00am for church service. Meetings also available on Zoom. We also offer prayer meeting only by Zoom on Wednesday evenings @ 7:30pm. Zoom meeting ID: 7740051987. Password: 761454

Hazelton Pentecostal Church Services Sunday @ 11am. All welcome. Prayer meeting 7pm Thursdays. Evening service starting May 14, 7pm.

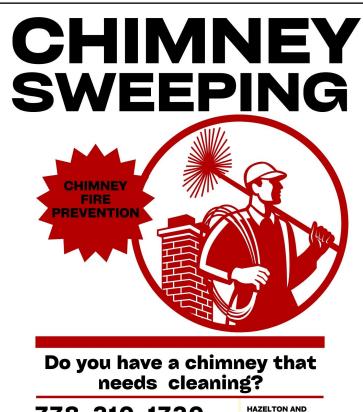
St. Peter's Anglican Church services, Sundays @ 11am. Everyone welservices are still Virtual available Sundays @caledoniaanvlican.ca. Compline evening prayers are available nightly Monday through Saturday, online @ FB & YouTube.

Grace Gathering welcomes you to an evening of interactive worship for the whole family. Every Friday evening 7-9 pm @ 2060 Broadway Ave. South Hazelton. Info: Bart Metcalf 250-842-5680

The Church of Jesus Christ of Latter-Day Saints meets every Sunday 10am @ 3974 10th Ave in Smithers. Call or text 778-210-0593

### SMITHERS COMMUNITY EVENTS

Monday Nov. 18, 7pm Smithers Town Hall, everyone welcome to participate in local land use planning with the Bulkley Community Resources Board.

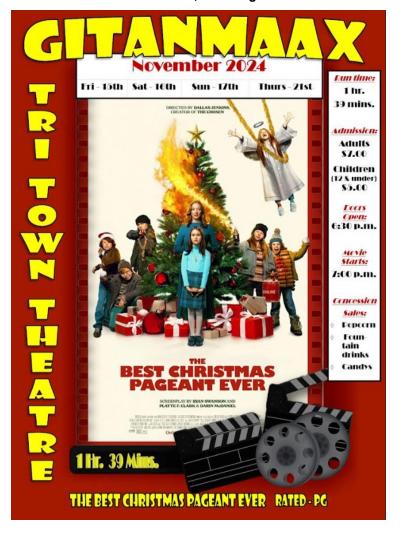


778-210-1720

**CALL OR TEXT NATE** 

FIRE KEEPERS CHIMNEY SWEEPING SERVICES

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Meetings are the 3rd Monday of every month. To contact us or learn more email:info@bvcrb.ca or the website is bvcrb.ca.

Smithers Community Futures Wednesday Nov. 20, 4pm on 3rd Avenue. Join us in air quality planning & management. coodinator@cleanairplan.ca.

Smithers Library **Author Visit** Friday, November 22, 7pm @ Smithers Public Library. Join Valerie Laub (Theo) for a reading from her third book of poetry, *When Mercy Becomes a River*. Jean Christian will provide harp accompaniment. Stay after the presentation for a book signing & refreshments.

Smithers Library Fall Storytime Programs (Fall 2024). Introduce your child to the magic of stories & songs while connecting with other parents & caregivers of young children. Babytime (infants to 18 months): Tuesdays, 9:30-10:15am (until Dec 3); Toddlertime (18 to 36 months): Tuesdays, 10:30–11:15a.m. (until Dec 3); Storytime (age 3 to 6): Wednesdays, 9:15 – 10am. (until Dec 4). Generously supported by the Friends of the Smithers Library.

**Smithers Public Library**: The Library VolunTEENS (age 11+) meet on a monthly basis to have fun, eat pizza & help make the library a livelier & more engaging place to be! The VolunTEENS also explore ideas for upcoming library events & help prep & deliver children's programs. Drop-ins welcome.

CICK 93.9FM Smithers Community Radio. Love Music?! We are seeking a volunteer who would be interested in curating music for our Volunteer Radio Programmers. CICK warmly invites those who may wish to become a Music Director to inquire. Training is provided. Please contact 250-847-8769 (voicemail) Or meghan@smithersradio.com

CICK 93.9FM Smithers Community Radio is seeking a volunteer who is interested in working with Senior Radio Programmers. These seniors have established shows on CICK 93.9FM & require some technical support with the soundboard & computer. Training is provided. Please contact 250-847-8769 (voicemail) Or meghan@smithersradio.com

## ANIMALS, FARM EQUIPMENT & ACCESSORIES

Hay and meat for sale ads are \$5.25 per week
Pollinator friendly, DancingBee Farm still has a few
unclaimed freezer lambs. By the 1/2 or whole, your
choice of cuts! To reserve call 250-842-6031
or email dancingbeefarmbc@gmail.com

1994 Kubota tractor w/ rototiller \$8000firm 250-877-1750

Dakota saddle w/bucking rolls. 16" seat, 7" gullet. Sturdy saddle. \$1000; White seat saddle. 16" seat, 6.5"gullet. \$500; Black seat saddle. 15" seat, 7" gullet. \$500. All solid trees. 250-877-1504

### **AUTOMOBILES**

- 77 Dodge Power wagon, 113k km, c/w 7.5' Arctic plow \$9000obo 250-842-8449
- 67 GMC 2500. Factory ordered 351E Big Block V5. Power steering/brakes. Bucket seats. Was restored. 6K km \$17,500 250-845-4484
- 03 Ford 550 Super Duty regular cab & chassis 210k km \$18,000 250-643-7619
- 06 Ford Crown Victoria c/w set of studded winter tires & 2 sets of summer tires \$2500 250-846-5900
- 07 Ford F350 Super Duty Crew Cab diesel, HD shocks, 4x4 Lariat. Leather heated seats, sun roof, headache rack, side rails, removable aluminum boat rack. Studded winter tires used one season. 280K km \$19,500 778-210-0669
- 07 Ford F-250 diesel Harley Davidson edition, 6-l, 355k km \$14,000 250-877-1750
- 13 Hyundai Accent Low Kms Clean, lady driven, 133K kms, new tires, brakes & tie rods. Minor bumper damage. Great little run about. \$5250 250-631-7892

\*NEW\* 14 Honda Civic LX, fully loaded, heated seats, new all-season tires, lady driven. L/n 43,000km. \$17,500obo 250-643-0777

# Flynn Towing For Sale

250-842-3305

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## Santa's Breakfast at Prestige Hudson Bay Lodge

December 1, 2024, 9:00am -11:30am at the Prestige Hudson Bay Lodge in Smithers. A donation of non-perishable items for the food bank gets attendees a buffet breakfast, with musical entertainment by local performers, a colouring contest for kids, and photos with Santa. Horse drawn wagon rides by B&T Wagon & Sleigh rides.

This community event benefits those less fortunate and helps fill the shelves at the Salvation Army Food Bank in Smithers. Due to the generosity of the community, the Salvation Army can provide meals for many families in need well into the new year.



HAZELTONS' BRANCH

### **BVCU Call Centre**

250-847-3255 or 1-877-847-2828 (toll free) Open 8:00am to 6:00pm Monday to Friday and 9:00am to 5:00pm on Saturdays to assist members

Contact us to schedule an appointment.

Monday to Thursday 9:30am to 4:00pm Friday 9:30am to 5:00pm

> www.bvcu.com 250-842-2255

### **CarewFields Trucking**

General Hauling - Flatdeck Trailer with tilt deck Expediting for Remote Industry Excellent Local Rates

bcarew@hotmail.com 778-202-1505 19 Toyota Corolla, Silver. 193,000 km. All scheduled maintenance complete. Small dent. All weather winter tires on, new brakes & windshield. \$9500. 250-842-5355

### **AUTO PARTS & ACCESSORIES**

- 4)  $24\overline{5}/75R16$  M&S tires, like new. Used only a few months last winter. \$600 778-876-7388
- (4) 265/70R16 Yokohama Ice Guard tires. C/w I/n Toyota 6-bolt steel rims or older GMC 6-bolt aluminum rims. \$600 778-202-8458
- (4) 235/80R17 Cooper Discoveries studded tires on rims. Near new condition from 2014 F150 \$1500; (4) 275/70R18 Toyo Open Country studded tires on rims. \$1500 778-210-1323
- (4) Hercules Avalanche winter tires on 8-bolt rims. 265/70/R17, 60% tread front, 50% tread rear, \$700, 250-901-9013
- (4) LT275/70/R18 Toyo studded tires, 50% tread 250 -842-6966
- (4) winter tires, used 1 winter, 265/70R17, \$400, call/text 250-842-8607
- 8 Legendary canopy for 2015-2019 GMC. \$1000 250-917-9585

Canopy for 2017 short box Chev \$900obo 778-210-2100

- (4) 285/70R17 AT3 Total Terrain M+S tires. Like new. \$750 250-842-8891
- (4) 265/75R16 Traction King studded winters on rims. Bolt pattern 8x6.5. \$750 250-877-1504

### **ELECTRONICS**

Special edition Dreamcast bundle, Sega Sports Edition, black console, matching controller, memory card, 2 games \$350 make an offer 250-842-0156

### FURNITURE & HOUSEHOLD ITEMS

5 drawer dresser, 2 drawer night stand. Solid pine, refurbished. \$6250b0 250-876-8022

### **MISCELLANEOUS**

20' sea can wired kitchen w/side door. C/w full size propane convection oven, new 5' double door fridge, 72' chest freezer. 15' stainless steel counter w/ new sink & sprayer, insulated roof. \$13,500 Text 250-975-0707

4-chamber bat boxes. Available in Smithers or Hazelton \$250 250-917-8108

### **PHOTOGRAPHY**

35mm cameras: Canon, Pentax, Ricoh, Minolta, lots of zoom lenses 250-842-6966

### **SNOWMOBILES**

1997 Endurance 2 place snowmobile trailer for sleds/quads. Newly rebuilt w/treated 3/4 plywood. All new wiring/led lights, bearings/seals. \$1700 780-728-3138

2017 Summit Skidoo 850 E-TEC. 800k on new engine 7452k on body. New rave valve actuator, secondary clutch rollers, reinforced s-module (bulk head) & wiring harness. Vent kit, Ggb mountain can. Reverse. GC \$6100obo. 250-842-8030

2019 Polaris Voyageur EC, ramp included \$9500 778-202-9757

2016 Polaris SKS 800. 155" track. High mileage, many new parts in the last 2 yrs. Mountain sled w/extra heat exchanger; 2017 RMK 800. 163" track. Many new parts 2 yrs ago. About 2500km on track, high mileage sled but runs great. Stored indoors during summer. \$5000 250-917-8728

### **TOOLS**

Monarch C3-S cement mixer. 3.5 cu/ft entry level commercial mixer. Heavy duty. \$800 in New Hazelton. 778-202-0740

### **WANTED /FREE/TO GIVE AWAY**

Wanted: freezer burnt meat-fish, beef, etc. for sled dog team Robyn 250-877-8973

Wanted: freezer burnt meat-fish, moose, beef, etc. for sled dog team Andy Busby 250-842-6229

**To Give Away:** 30ft gutted fifth wheel trailer. Solid frame, good axel/tires. New spare. #11 Anne's Trailer Park, South Hazelton to view.

To give away: an older style green student's desk. Call or text 250-842-2152

Wanted: .38 Smith & Wesson revolver ammunition & .38 S&W empty casings 250-703-1292 Wanted: CD tower/rack/carousel 250-877-7197

**To give away:** bottles. No holds. 250-842-0156 Female cat **free to a good home**. Good natured, good w/dogs & other cats. Litter trained. 250-732-

6177

The residents of Roche View Lodge, friends and some family honoured Lawrence Kerr, our veteran on, Remembrance Day with a supper. His son Gary and daughter-In law Margaret were in attendance. Thank you for your service.



Pursuant to the Warehouse Lien Act of British Columbia, Red's Recovery Towing & Mechanical hereby gives notice of intent to dispose of goods belonging to Ramona Y. Blackwater. A 2018 Dodge Ram 1500 VIN: 1C6RR7LT4JS214823 deposited on Sept 13th, 2024. The vehicle is subject to a Box 1 inspection and will be sold to recover the sum of \$2,539.83 for towing & storage, plus all additional storage fees and related expenses incurred up to the time of sale, if the outstanding fees are not paid and the vehicle is not removed from the premises. The public sale will take place on Dec 2nd, 2024 @ 9:00 AM at Red's Recovery Towing & Mechanical 1425 Aldous South Hazelton. For further information, please contact 250-876-8866.

The staff of the Grace Lynn Centre has been making sandwiches and buying fruit and granola bars for the 30 people who are OAT clients. This means the clients are receiving Opioid Agonist Therapy to help battle addiction. They see a Northern Health OAT nurse every day. About a year ago we were asked if we could provide a simple sandwich and a piece of fruit 4 days a week and fruit and granola bars for Fridays. The program started with 20 people and is now at 30 people. The food has been really helpful to the people experiencing addiction and we want to continue. We have received funding through the Wrinch Memorial Foundation and donations from Jocelyne McLean's comedy night proceeds, BVCU and RDKS, but this is still several thousand dollars short of what it takes to run this program for a year! We are looking for financial donations. We are looking for food donations of meat, cheese, mayonnaise, fruit and granola bars. We are getting some bread from the Skeena Bakery but could use more.

For information or to make a donation: pawmfs@gmail.com or 778-210-1007

### **Tri-Town Lumber & Feed**

General Paint SALE 50% OFF until inventory is gone

Open Monday to Saturday 9am-5pm

South Hazelton 250-842-5744 https://tritownlumber.ca

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Edna's Last Chance Store Sun -Thurs close @ 11pm, Fri/Sat midnight 2735 Foster Avenue, Kispiox









2006 Coachman Chaparrel travel trailer

VIN #1TC3B061361312070

Joseph Cherneski owes \$8,980.45

This vehicle will be up for sale as of November 23, 2024

Contact Dana Jardine @ 250-960-9904 for enquiries

### SAM LARSON CONTRACTING LTD.

- Certified septic system design and install
  - Plumbing

•

- Bobcat with attachments
- Mini and mid sized excavator

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**Debby's** Sewing and Alteration Services Available Weekdays 1-5PM 250-732-6177

By appointment only



WOLVERINES vs. RAMPAGE
November 16, 7:30pm
Upper Skeena Recreation Centre



### EMPLOYMENT OPPORTUNITY: HOLLISTIC INDIGENOUS WELLNESS COUNSELLOR FULL TIME

GCFSS is a Delegated Child Welfare agency that focuses on keeping children safe in five of our Gitxsan villages. We are looking for an energetic, teamoriented individual that is willing to learn and assist the Post Majority team as it grows to match the needs of the agency.

### **Position Summary:**

The Holistic Indigenous Wellness Counsellor is responsible to work collaboratively with the Post Majority team to provide coordinated service delivery, such as; individual counselling to youth who have been impacted by form of trauma, provide planning and facilitating closed group healing circles and workshops for youth, empower youth to advocate for themselves and advocate on their behalf.

### Requirements:

- Post-secondary degree in Counselling or the Social Services field, a combination of education and experience will be considered
- A combination of education and experience may be considered
- Minimum of 2 years counselling experience
- Experience with the development, organization and facilitation of group programs
- Must be able to work effectively crossculturally
- Experience working with Indigenous communities, including an anti-oppression lens, as well as a clear understanding of the Social determinants of health
- Strong understanding of empowerment, harm reduction and trauma informed care philosophies
- Strong interpersonal skills
- Strong written and verbal communication skills
- Familiar with the use of Microsoft office and outlook
- Professional and responsible with sensitive and confidential issues
- Excellent organizational and time management skills
- Self-motivated, able to work with minimal supervision
- Must live a healthy lifestyle free of alcohol and drugs
   A clear criminal record check and child abuse
- registry is required due to the nature of the position

  Must possess a valid B.C Drivers License and
- Clean Drivers Abstract
- Preference given to Aboriginals of Gitxsan descent

### Compensation:

- Wage for this position is between \$31-46. Incumbents are typically hired, transferred or promoted between this range based on their knowledge, skills, education, abilities, and experience in relation to the role requirements.
- GCFSS offers a highly competitive and comprehensive compensation package that includes pension, group insurance, paid sick leave, and a generous vacation entitlement

**Deadline to apply:** Position is open until filled

### To Apply:

Submit your resume and cover letter to GCFSS Human Resources.

Email: hr@gcfss.com
Email Subject Line: Last Name, First Name,
Wellness Counsellor

### JOIN OUR HAZELTON TEAM

We are looking for individuals, that understand that the role of a <u>Support Worker</u> has challenges but can be very rewarding.

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Work with children and youth

- Flexible hours
- Days evening or weekends
- Full and part time

TRCL offers a competitive wage starting at \$25.25 to \$28.28 per hour (dependent on experience & education), health and wellness benefits, training, and advancement opportunities

### Join our Team:



### APPLICATION INFORMATION

For Further information: Phone 250-847-1785 or email trcl@trcl.ca

APPLICATION INFORMATION

Visit <a href="https://trcl.ca/resources/employment-opportunities/">https://trcl.ca/resources/employment-opportunities/</a>

or scan QR Code for an application

https://trcl.ca/resources/employment-opportunities/



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Fun Facts

If you give a deck of cards a good shuffle, there is a pretty high probability that the exact order the shuffle produced has never been encountered by any deck of cards anywhere in history.



Quote of the Week

I think and think and think, I've thought myself out of happiness one million times, but never once into it.

- Jonathan Safran Foer



Thumbs up to how our community members all get together when there are situations that need everyone's support. With that being said.....

Thumbs down to people who ask stupid questions when there is crisis, especially on Facebook. If you want to know anything, maybe step up & help where needed instead of Googling around from the comforts of wherever you're at.

Job Posting: Executive Assistant to the CEO and Chief & Council

Location: Gitanmaax, Hazelton, BC

Position Type: Full-Time, Permanent (Interim)

Salary Range: \$49,200 to \$68,800

### **About Gitanmaax First Nation**

Gitanmaax First Nation is a vibrant and growing community in Hazelton, BC. We are committed to fostering community development, enhancing services, and building a bright future for our members. To support these efforts, we are seeking a skilled and professional **Executive Assistant** to join our team.

### **Position Overview**

The **Executive Assistant** to the **CEO** and **Chief & Council** plays a critical role in ensuring the smooth operation of leadership activities. This role provides high-level administrative support to the CEO and Chief & Council, liaising between the leadership and senior management teams. The Executive Assistant must demonstrate exceptional professionalism, confidentiality, organizational skills, and the ability to navigate complex situations efficiently.

### **Key Responsibilities**

- Administrative Support: Manage the CEO's calendar, including scheduling meetings, appointments, and travel arrangements, ensuring efficient use of the CEO's time.
- Office Management & Staff Oversight: Oversee general administration and reception staff, ensuring the smooth operation of office functions. Provide guidance and support, maintaining adherence to office policies and procedures.
- Communication Management: Handle all communication on behalf of the CEO, including drafting emails, letters, reports, and
  presentations. Ensure timely and accurate responses.
- Meeting Coordination: Organize and prepare for meetings, including document gathering, virtual meeting setup, and minute-taking.
   Distribute meeting minutes promptly.
- **Document Management**: Maintain the confidentiality of sensitive information and ensure corporate documents are organized and accessible.
- Project Support: Assist with special projects, conducting research and preparing reports as needed.
- Stakeholder Relations: Serve as the primary point of contact between the CEO and external partners, ensuring professional management of interactions.
- Operational Administration: Review and improve office operating practices to enhance efficiency.
- **Event Planning**: Coordinate executive events, retreats, and special functions.
- Problem Solving: Proactively seek solutions, utilize available resources, and manage tasks independently in a fast-paced environment.
- Other Duties: Perform other administrative tasks as required.

### Qualifications

- Proven experience as an Executive Assistant or in a similar administrative role.
- Exceptional communication skills with the ability to build positive relationships at all levels.
- Advanced proficiency in MS Office and experience with virtual meeting technologies.
- Outstanding organizational skills and time management abilities.
- High attention to detail and accuracy.
- Strong ability to maintain confidentiality and handle sensitive information with discretion.
- Post-secondary education in **Business Administration**, **Communications**, or a relevant field is preferred (a combination of education and experience will be considered).

### Why Join Gitanmaax First Nation?

- Work with a dynamic leadership team committed to community development.
- Be part of a community that values collaboration, growth, and innovation.
- Competitive salary and benefits package.

### To Apply:

Please submit your resume and a cover letter detailing your qualifications and experience to info@gitanmaax.com by November 15, 2024.

**Gitanmaax First Nation** is committed to employment equity and encourages applications from Indigenous persons, women, persons with disabilities, and members of visible minorities.

This role offers the opportunity to make a significant impact within the Gitanmaax First Nation by supporting the effective functioning of its leadership team. If you have the skills and passion to contribute to our growing community, we encourage you to apply.



Mount'n View Tirecraft

For All Your Tire Needs!

Tires - Repairs - Commercial Truck
- Oil Changes - Agricultural Calcium-Loader/Skidder

HOURS

Tuesday to Saturday 9-5pm
Closed Sunday & Monday
mountnviewtire@gmail.com
27901 Hwy 16 South Hazelton
250-842-7004



Open Year Round

250-842-8413

Facebook: hazeltonlovesdogs



Roofs and gutters We install continuous rain gutters on new buildings and replace old gutters

for residential and commercial. 1-250-901-9163 Protect your investments by installing gutters.



Starting Smart-Program from early prenatal to six months postpartum Stepping Stones - Parenting program for toddler families

> Thursdays 10-3 at the Grace Lynn Centre

November 21 Gitxsan Birthing Practices Spaghetti & Garlic Bread

November 28 **Library Dinosaur Story & Craft** Minestrone Soup & Buns

Facebook: Starting Smart POP 250-842-4516 www.hazeltonstartingsmart.wikidot.com



Wrinch Memorial Hospital would like to give a huge shout-out to the Kitwanga Quilters for donating several beautiful quilts of assorted sizes for our patients.



### **EMPLOYMENT OPPORTUNITY: FAMILY DEVELOPMENT WORKER FULL TIME**

The Gitxsan Child & Family Services Society offers culturally sensitive, quality programs and services to the Indigenous community members and the communities of Kispiox, Glen Vowell, Gitsegukla, Gitwangak and Gitanyow. Under the direction of the Post Majority Services (PMS) team leader, the Family Development Worker position will be responsible for providing direct services to youth and clients within the PMS Program.

### **Position Summary:**

The Post Majority program is a youth centered service that promotes and encourages active youth participation in specialized programs for youth aged 15-27 years of age who have or are at risk of developmental delay or other health issues. The Development Worker position will offer goal-oriented support to youth and young parents in their home, and in the community. It provides a range of social and educational information and resources. It is designed to increase youth capacity and enhance the development of our young adults. It provides early intervention and support services that are responsive to the youth's strengths, competencies, and priorities.

### Requirements:

- Diploma in Early Childhood Education or Human Services preferred
- Certificate in Human Services or equivalent knowledge of supporting families
- Knowledge of FASD and its impacts is an
- Demonstrated knowledge of working with marginalized people and their families
- Promotes healthy pregnancy, birth, and infancy
- Works from a holistic approach in supporting families
- Must live a healthy lifestyle free of alcohol
- Minimum valid class 5 driver's license, and clean drivers abstract
- Successful Criminal Record Check and vulnerable sector screening
- 3 references including former employer
- Preference given to Aboriginals of Gitxsan descent

### Compensation:

- Wage for this position is between \$32-39. Incumbents are typically hired, transferred or promoted between this range based on their knowledge, skills, education, abilities, and experience in relation to the role requirements.
- GCFSS offers a highly competitive and comprehensive compensation package that includes pension, group insurance, paid sick leave, and a generous vacation entitlement

### Deadline to apply:

Open until filled

### To Apply:

Submit your resume and cover letter to GCFSS Human Resources. Email: hr@gcfss.com

Email Subject Line: Last Name, First Name, Family Development Worker

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### **EMPLOYMENT OPPORTUNITY:** SAJE SOCIAL WORKER **FULL TIME**

### **Position Summary:**

The GCFSS Youth Transitions and Post Majority Services will collaborate with the team and Gitxsan communities to provide child and family service consistent with community goals and outcomes of the project. The Post Majority department's primary responsibility will be to deliver post majority services to eligible applicants age 19 to 27 years of age. This position will require a C4 delegation in order to carry out the duties and responsibilities of this position. This position will serve our five communities of Kispiox, Glen Vowell, Gitsegukla, Gitanyow and Gitwangak.

### Requirements:

- Bachelor Degree of Social Work or working towards securing a BSW
- Ability to multi- task and function in a fastpaced environment
- Prosses excellent oral and written communications skills
- Ability to work collaboratively as a team member and independently
- Establish and maintain effective professional relationships with clients and paraprofessionals within the community
- C4 Delegation of eligible to be delegated under the Child & Tamily Community Service Act (CFCSA)
- Must live a healthy and clean lifestyle
- Minimum valid class 5 BC Driver's License and Clean Drivers Abstract
- Successful Criminal Record Check and vulnerable sector screening
- 2 references including former employer

### Compensation:

- Starting wage for this position is \$40.
- GCFSS offers a highly competitive and comprehensive compensation package that includes pension, group insurance, paid sick leave, and a generous vacation entitlement.

### Type of Position:

Permanent, full-time, 35 hours per week.

### Deadline to apply:

Open until filled

### To Apply, or questions regarding this position:

Submit your resume and cover letter to GCFSS Human Resources. Email: hr@gcfss.com

Email Subject Line: Last Name; First Name, SAJE Social Worker



AGGREGATES | JUNK REMOVAL Matthew Wolfenden wolfyshauling@gmail.com 778-220-8937

Hazelton Area, BC VISA, debit, cash & e-transfer accepted

### **Northwest Animal Shelter (NWAS)** Animal of the Week



Popplio is a fun and adorable 1 year old female looking for her forever family. Popplio is friendly and forward with everyone she meets, loves to play and can be quite cuddly once her energy has worn off. Popplio has been fantastic with all the other cats she has met and is open to the idea of life with respectful dogs. She is spayed and vaccinated. Adoption fee \$107 including tax. Email info@nwas.ca

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### Dr. L J Nischuk

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